



Parma Heights Christian Academy

Preparing Children for God's Service

REGISTRATION FORM AND TUITION AGREEMENT

Parent/Guardian Name _____

Street Address/Apt. # _____

City _____ State _____ Zip _____

Member of Parma Heights Baptist Church? Yes ___ No ___ (if yes, see discounted tuition below)

Mom Home Phone (____) _____ Work Phone: (____) _____ Cell Phone: (____) _____

Dad Home Phone (____) _____ Work Phone: (____) _____ Cell Phone: (____) _____

2012-13 Tuition	PHBC Member Full Pay	PHBC Member SMART*	Non-Member Full Pay	Non-Member SMART*
First Child	\$2,985	\$3,060	\$3,315	\$3,400
Second (& subsequent child)	\$2,835	\$2,910	\$3,150	\$3,230

Occasional field trips and extra-curricular activities are not included in tuition.

Check payment choice ___ Full Payment (due Aug. 20)
 ___ SMART 50/50 Plan (½ due Aug. 20, balance due Dec. 20)
 ___ SMART 10 month plan (Aug. 20 – May 20)

*See information on reverse side about the SMART payment plan.

(SMART enrollment forms are available from the Academy office. SMART charges an additional \$43 one time fee/family with the first tuition payment.)

Child's Full Name	Grade	Screening Fee \$25 <small>(new enrollees only)</small>	Registration Fee \$85 <small>(\$100 after 3/30 for returning students)</small>	Tuition <small>(see above chart)</small>	Total per Child
TOTALS					

We offer a \$100 incentive for new family referrals!

Payments: Payments are due the 20th of the month. If installment payments are received after the 20th of the month, the account is considered delinquent and a late fee is charged by SMART. A tuition account must be current to within 30 days in order for a child to continue in the Academy. All tuition accounts must be paid in full before a child can re-enter the Academy.

Fees: Maximum \$170 registration fee/family (for returning families after 3/30, \$200 maximum/family).

Late Fees: Each late payment will incur a late charge. Failure to pay tuition and any other obligations in a timely manner may lead to the dismissal of students until account is up to date.

Changing Terms: A \$35 fee is assessed for changing payment terms from full pay to SMART payments after June 15th.

I accept responsibility for paying the indicated amounts to Parma Heights Christian Academy. I understand the registration fee and screening fee is non-refundable unless there is no placement available for my child(ren). In the event of withdrawal after the school year has begun, parents are responsible for tuition through the end of the month in which the withdrawal occurs.

Parent Signature _____ Date _____

for office use only: Date/Time Received _____ Received By _____

Parent Copy (Yellow) QB Registration QB Tuition Access Discount Tuition Asst. Other

SMART TUITION PAYMENT PLAN

SMART TUITION

- ✓ SMART serves the tuition needs of 2,000 schools and more than 200,000 families nationwide.
- ✓ SMART helps minimize tuition increases by relieving the school of costs involved with tuition collection.
- ✓ An easy-to-complete enrollment form is available from the Academy office.
- ✓ Acceptance in the SMART program is guaranteed.

PAYING TUITION BY AUTOMATIC DEDUCTION IS ...

- ✓ Convenient. Once your account is set up, SMART does the rest. You only need to maintain enough funds in your choice of either your checking or savings account to meet the tuition payments. Many families open a special savings account just for tuition so that this automatic payment does not add to the activity in their checking account. (Please note a \$43 annual fee per family is assessed and automatically withdrawn by SMART for automatic tuition withdrawal. This fee is added to your SMART account. Do not pay this fee to SMART or to the Academy. It will be deducted with your payments.)
- ✓ Secure. Strict rules, enforced by the National Automated Clearing House Association, guarantee confidentiality. You are fully protected at all times.
- ✓ Reliable. You can rest assured your monthly payment is made by the due date each month.

SMART Customer Service

- ✓ If you have questions regarding the SMART program, you may call them toll free at 1-888-868-8828.