BE A PHCA. . . VIP!!

(*VITALLY INVOLVED PARTNER)*

Dear Parent:

Tuition does not cover all operating costs of the Academy, therefore, our volunteer program is a vital one. The success of the activities of Parma Heights Christian Academy depends entirely upon the extent to which parents are willing to commit themselves. If each parent would give a small amount of time to help in a needed area, then no one would be required to give a large amount of time. Please check the activities in which you would be willing to help. If there is an area we have missed, and/or you are employed with a company, which would be able to donate a service or commodity to us, please put it in the "OTHER" area.

	ART AID: ☐ **Thursdays** ☐ **Fridays**
	ASSEMBLE PROJECTS FROM HOME: Assist teachers or office by cutting, stapling, etc. various projects at home
	ATHLETICS/CONCESSIONS: Help with set-up and man concessions during home Volleyball and Basketball games ☐**Coordinator** ***Mandatory participation if your child is involved with the sport***
	BAKING: In conjunction with special events i.e., Open House, Election Day, Garage Sale (May)
	BULLETIN BOARDS: Help maintain bulletin boards
	COMPUTER AIDE: Supervise/assist students in use of computers in either computer lab or classrooms
	CHRISTMAS GIFT SHOP: Help set up and man tables and assist students
	FRIDAY BAKE SALE: Set-up and man tables from 10:30 AM –12:30 PM
	GENERAL OFFICE: The office periodically needs help with copying, answering phones, laminating, etc.**.**
	GRANDPARENTS DAY: Help with food, decorate, clean up and take pictures (October 12)
	HARVEST DINNER: Assist with students or teachers during the dinner (November)
	LIBRARY: Assist the school librarian with various duties in the library ☐ Tuesdays ☐ Fridays
	LUNCHROOM MONITOR: Supervise lunchroom during lunch (10:45 AM – 12:45 PM) ☐Monday ☐Tuesday ☐Wednesday ☐Thursday ☐Friday ☐Back up sub
	MAGAZINE DRIVE: Assist in kick off event, tallying orders, passing out prizes, end of drive event
	MOMS-IN-PRAYER: Meet and pray weekly - Friday mornings
	MR. GRIFFEY: Setting up for various student luncheons (New Student Luncheon, Sports Luncheons)
	RECESS MONITOR: Supervise playground activities during recess (11:15 AM – 1:00 PM) ☐Monday ☐Tuesday ☐Wednesday ☐Thursday ☐Friday ☐Back up sub
	ROOM PARENTS: Help with class events, parties, outings, etc
	SHOPPING CERTIFICATES: Sell certificates one Sunday each month in between and after ***PHBC*** services. ☐9:10 – 9:30 ☐10:30 – 11:00 ☐12:00 – 12:20
	SPECIAL EVENT: Available to help with a one-time special event (Multi-Cultural Day, AR Events)
	TECHNOLOGY: Help with Thursday Chapel and school concerts ☐Powerpoint ☐Sound System (can train)
	WAYS & MEANS: Plan, direct and assist in projects such as Box Tops for Education, Capri Sun pouches
	YEARBOOK ASSISTANT: Work with historian on yearbook and pictures
	OTHER: Please designate an area you are interested in Volunteering

NAME	PHONE	CELL
GRADE(s):	E-Mail:	

Grandparents/Aunts/Uncles are also welcome to volunteer: Name/Phone

Please prayerfully consider where God will use you!!